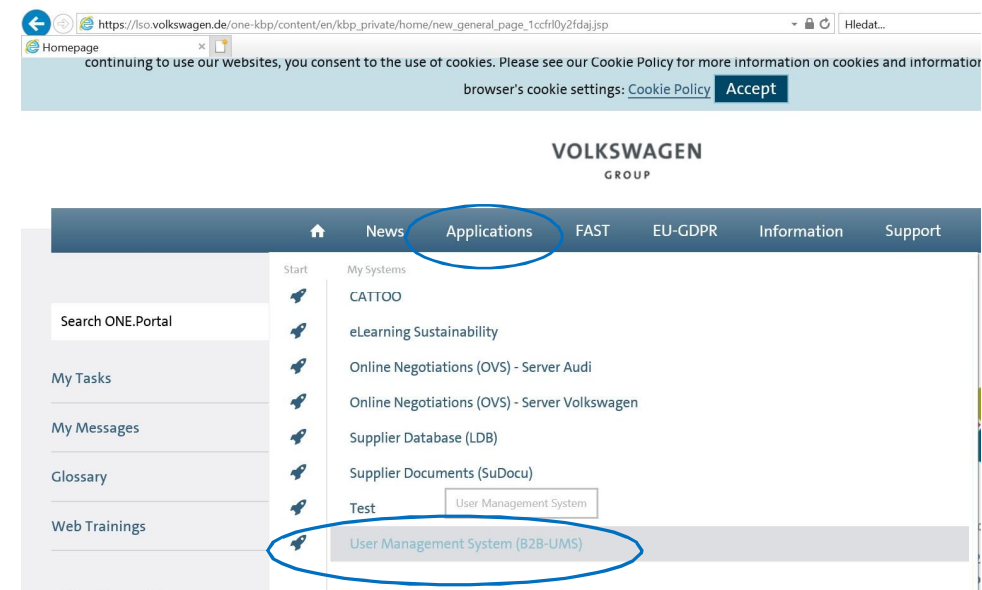




## Přirazení rolí v systému UMS pro elektronickou komunikaci s koncernem VW

1. Otevřete stránky [www.vwgroupsupply.com](https://www.vwgroupsupply.com)
2. Přihlaste se jako administrátor [přes Login na portál ONE](#)
3. Rozklikněte pole [Applications](#), vyberte z nabídky [User Management System](#) a klikněte na symbol "rakety" (start aplikace)

User / Admin



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V záložce **Own personal data** uvidíte seznam rolí, které si můžete jako administrátor přiřadit.

User Management (UMS) You are logged in as: [User Name]

**User management**

You are located here: Search for profiles [Help](#)

**Main menu**

- Search for profiles
- Own company data
- Own personal data**
- Change own password
- My admins
- Set up user profile

**Search for profiles**

Enter search criteria:

DUNS: [Field]

Company name: [Field]

Profile ID: [Field]

First name: [Field]

Last name: [Field]

Status: all

Please select the required roles:

Filter by: [Field]

**Debit Credit Payment (FIN)**

- Supplier Admin
- SupplierUser

**Debit Notes Online (BAO)**

- Warranty / Charge Back Operator

Any of 0 Selected roles [Cancel selection]

Search with \* possible (except for DUNS/company)

Search Add to the search result New search



## VOLKSWAGEN GROUP

Jako administrátor máte možnost přidělovat sobě nebo ostatním uživatelům ve firmě zobrazené role.

Je nutné, aby buď administrátor, nebo jiný uživatel ve firmě měl minimálně následující role:

- GPS ON – Online Negotiation (dříve OVS Bidder viz. obrázek),
- RFQ-A User,
- E-Mail SKODA,
- READ,
- WRITE.

User Management (UMS) You are logged in as: [redacted]

User management You are located here: Own personal data Help

Main menu

- Search for profiles
- Own company data
- Own personal data
- Change own password
- My admins
- Setup user profile

Actions

- Edit roles

Own personal data

Profile ID: [redacted]  
Name: [redacted]  
DUNS: [redacted]

Personal data Contact data Contract data Profil **Roles** Password questions

| Application                         | Role                            | Source  | Copy                     |
|-------------------------------------|---------------------------------|---------|--------------------------|
| Debit Credit Payment (FIN)          | Supplier Admin                  | Profile | <input type="checkbox"/> |
| Debit Credit Payment (FIN)          | SupplierUser                    | Profile | <input type="checkbox"/> |
| Debit Notes Online (BAO)            | Warranty / Charge Back Operator | Profile | <input type="checkbox"/> |
| Group Quality Documents (PMATDOCS)  | LogQSDocuments                  | Profile | <input type="checkbox"/> |
| Online Catalog (CATALOG)            | Catalog                         | Profile | <input type="checkbox"/> |
| Online inquiries (ESL)              | ESL User                        | Profile | <input type="checkbox"/> |
| Online Negotiations (OVS)           | OVS Bidder                      | Profile | <input type="checkbox"/> |
| Online orders (Non-series) (OHUB)   | Read                            | Profile | <input type="checkbox"/> |
| Online orders (Non-series) (OHUB)   | Write                           | Profile | <input type="checkbox"/> |
| Online Orders Series material (ONB) | Read                            | Profile | <input type="checkbox"/> |
| Online Request for Quotation (RFQA) | RFQ-A User                      | Profile | <input type="checkbox"/> |
| Online Request for Quotation (RFQA) | RFQ-A View                      | Profile | <input type="checkbox"/> |
| Online Standards (ONNO)             | ONNO User                       | Profile | <input type="checkbox"/> |
| Questionnaire (LDBQUEST)            | Sustainability                  | Profile | <input type="checkbox"/> |

Annotations:

- Green thumbs up: Role je přiřazena (next to OVS Bidder)
- Red thumbs down: Role chybí (next to Write)
- Blue circles highlight: Online Negotiations (OVS), Online Request for Quotation (RFQA), and the Edit roles action.
- Blue oval at the bottom: E-Mail SKODA, READ, WRITE

Page 1 of 2



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User Management (UMS) You are logged in as: [redacted]

**User management**

You are located here: My admins [Help](#)

**Main menu**

- Search for profiles
- Own company data
- Own personal data
- Change own password
- My admins
- Set up user profile

**My admins**

Profile ID: [redacted]  
 Name: [redacted]  
 Company: [redacted]

| Application ^                                | Role ^                          | available Admins  |
|--|---------------------------------|---|
| Debit Credit Payment (FIN)                   | Supplier Admin                  | [redacted]  |
| Debit Credit Payment (FIN)                   | SupplierUser                    | [redacted]  |
| Debit Notes Online (BAO)                     | Warranty / Charge Back Operator | [redacted]  |
| eLearning Sustainability (LMN)               | Supplier                        | [redacted]  |
| electronic Nomination Agreement B2B (ENAB2B) | Commit                          | [redacted]  |
| electronic Nomination Agreement B2B (ENAB2B) | Read                            | [redacted]  |
| Group Quality Documents (PMATDOCS)           | LogQSDocuments                  | [redacted]  |
| Online Catalog (CATALOG)                     | Catalog                         | [redacted]  |
| Online inquiries (ESL)                       | ESL User                        | [redacted]  |
| Online Negotiations (OVS)                    | OVS Bidder                      | [redacted] <span style="border: 1px solid blue; padding: 2px;">Admin</span> |
| Online orders (Non-series) (OHUB)            | E-Mail Audi                     | [redacted]  |

V případě že požadovanou roli ve výběru nenajdete, kontaktujte Supplier Integration Team (záložka Support na hlavní stránce portálu ONE)  
<http://www.vwgroupsupply.com/b2bpub/help/b2bsupport.htm>



Pro přiřazení nové role jinému uživateli vyberte záložku [Search for profiles](#), zadejte jméno uživatele a klikněte na tlačítko [Search](#). Níže se vám zobrazí požadovaný uživatel, kterého označíte [zakliknutím](#), poté klikněte na pole [Edit roles](#).

Admin

User Management (UMS) You are logged in as:

**User management**

You are located here: [Search for profiles](#) [Help](#)

**Main menu**

- 1 [Search for profiles](#)
- [Own company data](#)
- [Own personal data](#)
- [Change own password](#)
- [My admins](#)
- [Set up user profile](#)

**Search for profiles**

Enter search criteria:

DUNS:

Company name:

Profile ID:

2 **First name:**

Last name:

Status:

Search with \* possible (except for DUNS/company)

3

**Actions**

- [View user profile](#)
- [View company](#)
- [Display admins](#)
- [Deactivate login](#)
- [Activate login](#)
- [Set password](#)
- [Deactivate user profile](#)
- [Activate user profile](#)
- [Compare user profiles](#)
- 5 [Edit roles](#)
- [Delete user profile](#)

**Search results (1 hits, 1 marked)**

Selection: page [none](#) [reverse](#)    Display: [restrict to selected](#) [restrict to unselected](#)    Export: [all results](#)

| Profile ID                            | Status | Last name | First name | DUNS | Roles of the application                   |
|---------------------------------------|--------|-----------|------------|------|--|
| 4 <input checked="" type="checkbox"/> |        |           |            |      | <input type="text" value="Please select"/> |





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Nově přiřazenou roli uvidíte v poli **Roles of the application**

User Management (UMS) You are logged in as: [User Name]

**User management** Help

You are located here: Search for profiles

**Main menu**

- Search for profiles
- Own company data
- Own personal data
- Change own password
- My admins
- Set up user profile

**Search for profiles**

Enter search criteria:

DUNS: [Redacted]

Company name: [Redacted]

Profile ID: [ ]

First name: [ ]

Last name: [ ]

Status: all

Search with \* possible (except for DUNS/company)

**Please select the required roles:**

Filter by: [ ]

- Debit Credit Payment (FIN)
- Supplier Admin
- SupplierUser
- Debit Notes Online (BAO)
- Warranty / Charge Back Operator

Any of 0 Selected roles [Cancel selection]

Search    Add to the search result    New search

**Search results (1 hits, 1 marked)**

Selection: page none reverse    Display: restrict to selected restrict to unselected    Export: all results

| Profile ID                          | Status     | Last name  | First name | DUNS       | Roles of the application  |
|-------------------------------------|------------|------------|------------|------------|---|
| <input checked="" type="checkbox"/> | [Redacted] | [Redacted] | [Redacted] | [Redacted] | <ul style="list-style-type: none"> <li>Online Negotiations (OVS)</li> <li>• OVS Bidder</li> </ul> |

**Actions**

- View user profile
- View company
- Display admins
- Deactivate login
- Activate login
- Set password
- Deactivate user profile
- Activate user profile
- Compare user profiles
- Edit roles
- Edit admin rights
- Delete user profile



Přístup do přidělených systémů probíhá přes výběr na hlavní obrazovce v poli **Applications** (např. OVS - Server VW, spuštění aplikace přes symbol "rakety")

The screenshot displays the Volkswagen Group portal interface. At the top, the text "VOLKSWAGEN GROUP" is centered, and the word "User" is positioned on the right. A dark blue navigation bar contains several menu items: a home icon, "News", "Applications" (circled in blue), "FAST", "EU-GDPR", "Information", and "Support". Below the navigation bar, a sidebar on the left lists "Search ONE.Portal", "My Tasks", "My Messages", "Glossary", and "Web Trainings". The main content area is titled "Start" and "My Systems", listing several applications with rocket icons: "CATTOO", "eLearning Sustainability", "Online Negotiations (OVS) - Server Audi", "Online Negotiations (OVS) - Server Volkswagen" (circled in blue), "Supplier Database (LDB)", "Supplier Documents (SuDocu)", "Test" (with a "User Management System" tooltip), and "User Management System (B2B-UMS)".